

**Ross Valley Fire Department
Board Meeting
Wednesday, February 10, 2016
777 San Anselmo Ave., San Anselmo**

Board Present: Weinsoff, Reed, Shortall, McInerney, Small, Kuhl, Finn
Board Absent: Greene

Staff present: Toy, Mills, Chinn, Stasiowski, Lewis

Announce adjournment to Closed Session.

Open public meeting.

No report from closed session.

It was requested to move Agenda item 6 to Agenda Item 4. All agreed.

Consent Agenda: M/S Weinsoff/Finn to approve All ayes.

Rotation of Officers: After a brief discussion, M/S Weinsoff/McInerney to appoint Board Member Rich Shortall as President All ayes.

M/S Small/Shortall to appoint Board Member Tom McInerney as Vice President. All ayes.

Presentation of Annual Independent Audit Report for FY 14/15 – Chief Mills introduced Tim Krisch from Maze and Associates. He reported that the department received an unmodified report (clean) audit again this year. He spoke on the Memorandum of Internal control regarding the purchase order procedures in place and that the Department is addressing the policies and procedures to make changes in the near future. Member Small would like effective dates when they will be addressed. The Board thanks Mr. Krisch for his information and thanked staff for their work.

Presentation of Healthy Firefighter Awards to Sid Jamotte and Helene Drumm. Chief Mills explained the physical aspects of the testing process. Engineer Jamotte explained how the program works.

Volunteer Firefighter Reimbursement – Presentation and Update by Captain Oscar Arenas. Chief Mills presented the background of the volunteer program and the increase in the stipend for the volunteers. There are two types of volunteer programs – suppression and support volunteers. There will be an increase in the stipend/reimbursement to the volunteers to \$20/hour. Captain Arenas explained the new programs for the training and education of the volunteers. The changes will increase staffing on the engines when the volunteers are on shift for training. Each volunteer has a mentor who is in charge of their training. Discussion about how the

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volunteers are recruited and what the requirements are for being a volunteer. M/S to approve recommendation as presented Weinssoff/Kuhl All ayes.

Adopt Resolution 16-01 a Resolution of the Ross Valley Fire Department appointing a representative and alternates to the Marin emergency Radio Authority (MERA) Board of Directors. President Shortall presented the background and how the MERA board functions. He recommends a member of the department to be appointed to the board as the issues facing the MERA board are more technical in nature currently. Lengthy discussion ensued about who should be appointed to the board and the difficulties of appointing individuals on the board as the meetings have changed since the board's inception. Chief Mills made the recommendation that he is the primary and Battalion Chief Grasser as the alternate, and Member Weinssoff is the representative from the board. M/S Shortall/Weinssoff to approve that recommendation. All ayes.

Consolidation Committee appoint new member – Chief Mills presented the staff report and the need for a new member to replace former Member Kelly. Member Weinssoff volunteered to be on the committee and Member Finn will be the alternate should the need arise. M/S Shortall/McInerney that Weinssoff will be the third member of the committee. All ayes.

Mid-Year FY 15/16 Operating Budget Review: Chief Mills presented the staff report. M/S Weinssoff/McInerney to approve the changes to the undesignated reserves. All ayes.

Next meeting is scheduled for Wednesday, March 9th, 2016 at Ross Valley Fire Department, 777 San Anselmo Ave. San Anselmo.

Minutes respectfully submitted,



JoAnne Lewis
Administrative Assistant